Step 1
Start with the shell die on the open side of the machine.

Put the shell, with edges facing down into the groove in the shell die. [Photo 1]

Lay the artwork on top of the shell, with the illustration facing up, followed by the clear plastic cover (also called mylar). [Photo 2]

Swivel die around until it stops. [Photo 3]
Push handle down until it will go no further. [Photo 4]
Note: when the handle is down, no more force is needed.

Step 2
Lay the pinned back with the outside of the pin facing down in the open back die. The top of the pinned back should line up with the marks on side of the back die. [Photo 5]

Swivel die around until it stops. [Photo 6]
Pull the handle down until it will go no further. [Photo 7]

Choice: Start with step one for your next button or swivel die around and take ready made button out. [Photo 8]